

Recommended Resources

Virtual Team Resources	
Title/Author	Subject
Virtual Teams (John Wiley and Sons, 2000) J. Lipnack and J. Stamps	<ul style="list-style-type: none"> The history of teams and virtual teams Drivers of the virtual team environment Best practices for working with people across time and space Tips for building trust virtually
Virtual Teaming (Crisp Publications, 2000) D. Jude-York, L. Davis, S. Wise	<ul style="list-style-type: none"> Fundamentals of virtual teaming Core skills for working in a virtual team environment Communication tips and techniques ECommunication tips and techniques
Virtual Leadership (Warner Books, 1996) J. Kostner, Ph.D.	<ul style="list-style-type: none"> Tips for overcoming isolation, geography, and company history Establishing trust among people who don't share a common work space How to leverage resources across distance
Strategies for Leading and Working in Virtual Teams (Telos Publications, 2003) S. Gerke and S. Berens	<ul style="list-style-type: none"> Leadership techniques for virtual teams Understand personality styles and how they impact virtual team member performance Ecommunication tips and techniques
The Power of eCommunication (HRD Press, Inc., 2004) L. Benson	<ul style="list-style-type: none"> Practical virtual team building tips Best practices for communication electronically (including electronic etiquette) Legal considerations for electronic communication
General Team Resources	
Title/Author	Subject
The Wisdom of Teams (Harvard Business School Press, 1993) J. Katzenbach, D. Smith	<ul style="list-style-type: none"> What the term "team" actually means High Performance Teams and what sets them apart Team leadership, and how to bring out the best in team members Getting unstuck from team challenges
Teams at the Top (Harvard Business School Press, 1998) J. Katzenbach	<ul style="list-style-type: none"> How top teams (executive leadership teams) work Why "non teams" prevail at the top How to lead teams of senior level executives
The Work of Teams (Harvard Business Review Books, 1998) J. Katzenbach, et. al	<ul style="list-style-type: none"> Leading experts share best practices for leading teams (from prior articles in the Harvard Business Review) Case studies on team leadership
Leading Teams (Irwin Professional Publications, 1994) J. Zenger, E. Musselwhite, K. Hurson, C. Perrin	<ul style="list-style-type: none"> The challenges that team leaders face (i.e., getting things done cheaper, faster, and better), and how to face them How teams mature over time, and what team leaders can do to manage the process Interviews with executives from prominent companies who share best practices for leading teams

“There is an ‘I’ in TEAM...and the ‘I’ is YOU!” Bill Treasurer, Giant Leap Consulting